



User guide for the picture picker

Version 1.0

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Last Edited : 1st June 2011

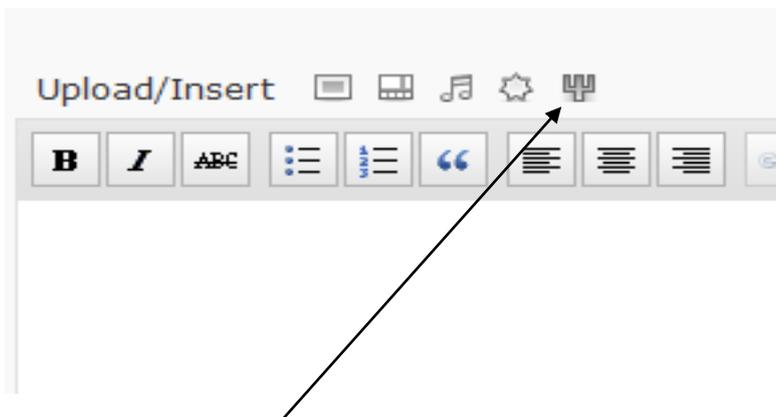
Last editor : Patrick Lockley

Finding pictures which are licensed for reuse can be a problem. Attributing them correctly when placing pictures in blogs is another step, and raises the possibility of accidentally breaching the licence.

To help resolve these problems we've developed a picture picker. This tool searches Flickr solely for pictures which are licensed for re-use as long as the copyright holder is acknowledged (under a Creative Commons attribution only licence), and adds the licence information to picture for you. It then allows you to insert the picture into a blog.

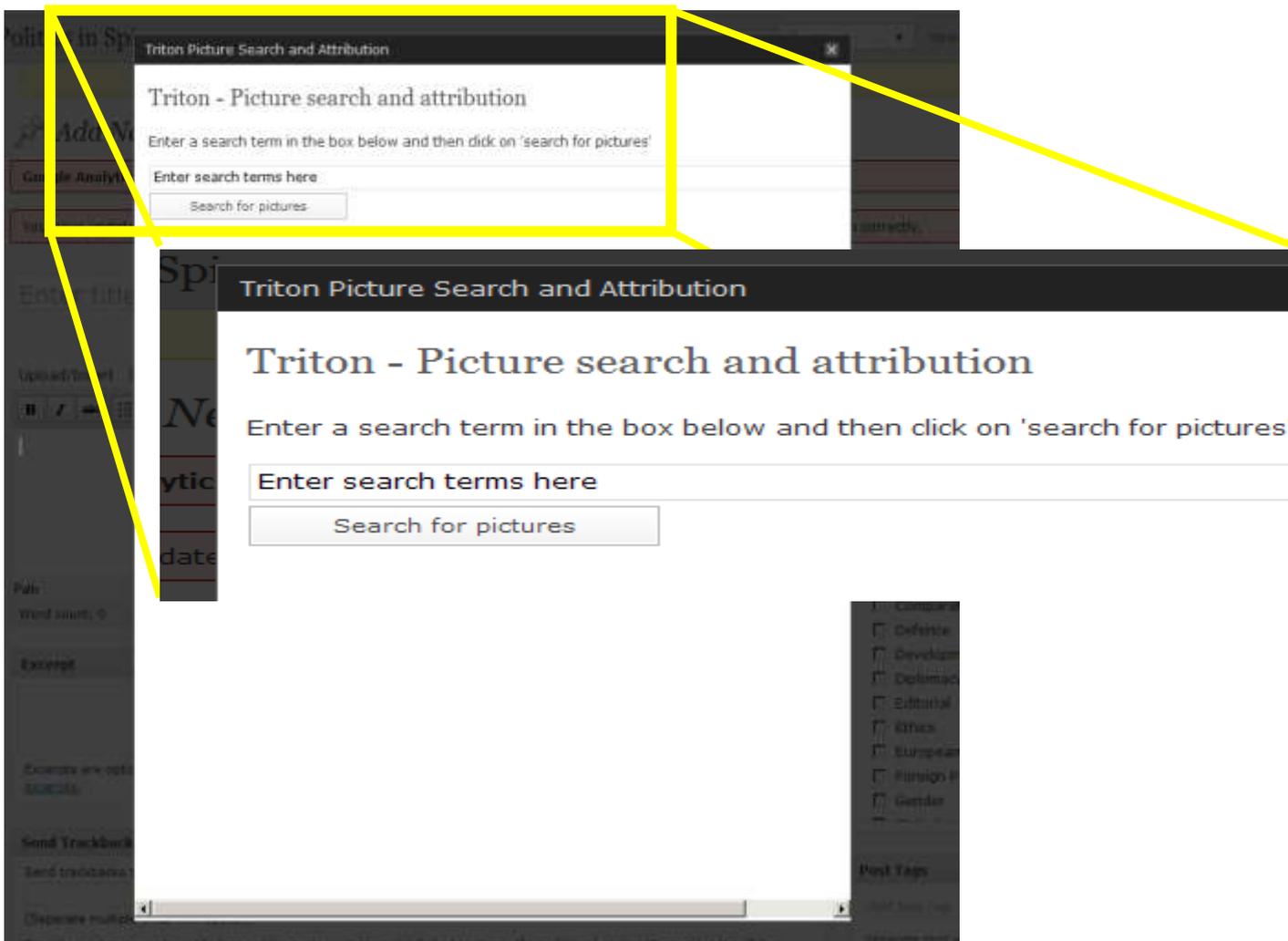
To use the tool please follow this guide.

When on the "add new post" screen...



...look for the trident symbol above the text formatting icons on the page where you type in the text for the blog.

Clicking on this symbol will bring up the picture picker tool.



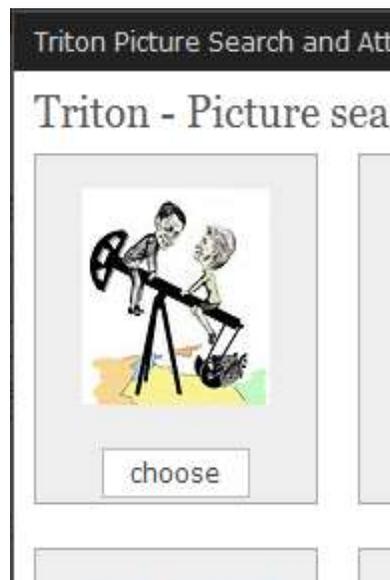
Enter your search term in the box and the click on “Search for pictures”.

The tool will search Flickr (www.flickr.com) for pictures which are reusable and will return up to 500 pictures which best match your search terms.

The pictures will be presented to you – if you can’t find a relevant picture in this list, scroll down to the bottom and search again, using a different term.



If, however, there is a picture you like, simply click on “choose” underneath the picture you wish to use.



The picture will then be processed by the system and you will see

A screenshot of the attribution and formatting options for the selected picture. The image shows a cartoon illustration of a man and a woman looking through a telescope. Below the image, there is a text box containing the URL "farm6.static.flickr.com/5265/52655622428818_0221c6a038.jpg" and the name "valeriy osipov". Below this, there is a "Direct link to file" section with a URL. At the bottom, there are two buttons: "Insert into Post" and "Use as featured image".

The picture has been attributed

Options are available for formatting the picture when it is inserted into the blog post

Options exist to simply add this picture (and you can always add multiple pictures) to a post, and set this as the featured image for the blog (the thumbnail picture).

Check the post using the “view draft” option to make sure you are happy with the picture’s position.

You can insert as many pictures as you feel are appropriate using this tool.